

THE ENERGY CORRIDOR DISTRICT'S PUBLIC SAFETY REIMBURSEMENT GRANT PROGRAM APPLICATION FORM

PROGRAM OBJECTIVE:

The primary objective of the Public Safety Reimbursement Grant Program is to support commercial property owners in enhancing security measures on their properties, thereby contributing to the overall safety of The Energy Corridor District's community. We recognize that well-lit and surveilled areas play a significant role in deterring crime and facilitating effective law enforcement. To support those elements of public safety, this grant program is intended to assist property owners in recouping the partial cost of purchasing and installing security cameras and/or lighting.

Reimbursement grant applications will be considered for any amount up to \$5,000. Total project costs may be of any amount, but applicants are only eligible for a maximum award of \$5,000. A dollar-for-dollar match from the applicant is required for grant funding. For every \$1 provided by the grant, the applicant must match with \$1.

QUALIFICATIONS & CONDITIONS:

To be eligible for the Public Safety Grant Program, applicants must meet the following criteria:

- Applicants must be commercial property owners within The Energy Corridor District. Tenants may apply for grants provided they have the authority to install the desired equipment on the property.
- To best facilitate effective law enforcement, grant funds must be utilized for the reimbursement of costs for the purchase and/or installation of lighting or surveillance camera systems that meet the technical standards of the Houston Police Department as described in the application and Section 28-672 of City of Houston Ordinance No. 2022-307:

(a) A business subject to the requirements of this article shall have digital high-resolution surveillance cameras sufficient to provide an overall view from the exterior of the building to the property line and each camera shall be placed in consultation with HPD. Each camera shall display the date and time of the recording. The camera must be capable of providing a digital image with a minimum resolution of two megapixels, a minimum aspect ratio of 1920 horizontal pixels by 1080 vertical pixels, and a minimum frame rate of 30 frames per second. The camera shall have Wide Dynamic Range capabilities. The camera shall be capable of exporting video footage in a non-proprietary MPEG-4 format.

(b) Each camera shall be maintained and in proper condition to operate at all times, including hours when the facility is not open for business.

(c) The owner or operator shall, within 72 hours of a request, provide digital color video footage in connection with crime investigations to the police department.

(d) The owner or operator shall maintain a library of the recorded digital footage for no less than 30 days.

(e) A business subject to the requirements of this article shall have posted at all public exits and entrances signs or decals indicating that surveillance cameras are in use.

- Grantees must also meet the City of Houston’s standards for posted “No Trespassing” signs and file a signed Trespass Affidavit with the Houston Police Department.
- Grants will be awarded at the sole discretion of The Energy Corridor District Board of Directors.
- Purchase and installation of lighting or cameras must be completed within 90 days of award notice. Proof of payment and successful installation will be required for the release of funds.
- Grantees are responsible for coordinating the placement of lighting or camera assets within their properties and ensuring their ongoing functionality for at least 3 years.

SECTION 1: APPLICANT INFORMATION

NAME OF APPLICANT: _____

NAME OF PROPERTY OWNER (IF DIFFERENT): _____

BUSINESS NAME: _____

CONTACT EMAIL: _____

CONTACT PHONE NUMBER: _____

PROPERTY ADDRESS (WITHIN THE ENERGY CORRIDOR DISTRICT):

TYPE OF BUSINESS: _____

BUSINESS SIZE AND/OR NUMBER OF EMPLOYEES: _____

SECTION 2: PROJECT PROPOSAL: PLEASE PROVIDE DETAILED INFORMATION FOR EACH OF THE FOLLOWING QUESTIONS.

BRIEFLY DESCRIBE WHY YOU ARE APPLYING FOR THIS PROGRAM.

HAVE YOU HAD ANY PUBLIC SAFETY CONCERNS?

WHAT SECURITY EQUIPMENT DO YOU CURRENTLY USE? IS IT OPERABLE?

WHEN WAS IT INSTALLED?

PROJECT OVERVIEW:

Briefly describe how you intend to utilize the grant reimbursement funding to enhance public safety on your property the kind of equipment you intend to purchase, and any details regarding its installation. Please attach additional sheets if necessary.

BUDGET BREAKDOWN: Please provide expected costs/expenditures for the following.
Please attach additional sheets if necessary.

LIGHTING: \$ _____

SURVEILLANCE CAMERAS AND EQUIPMENT: \$ _____

INSTALLATION AND INTEGRATION: \$ _____

OTHER (PLEASE DESCRIBE): \$ _____

GRANT AMOUNT YOU ARE REQUESTING (MAXIMUM \$5,000): \$ _____

APPLICANT MATCH: \$ _____

TOTAL BUDGET: \$ _____

PROJECT TIMELINE: Please provide an estimated timeline for the completion of the lighting and surveillance camera installation within 90 days of award notice.

SECTION 3: PROJECT IMPACT AND SITE DETAILS

PROJECT EQUIPMENT DETAILS:

Proposed Camera Locations: Indicate the specific locations where you plan to install surveillance cameras, such as parking lots, entrances or other key areas within your property. Please include any diagrams, maps or images you feel would be helpful.

Camera Specifications: Provide information about the type of surveillance cameras you intend to install (if any), including details such as product name, camera resolution, field of view and any advanced features. Please include any additional information you feel would be helpful.

Per City of Houston Ordinance 2022-307, minimum requirements are as follows:

- Minimum Resolution: Two (2) Megapixels
- Minimum Aspect Ratio: 1920px x 1080px
- Minimum Frame Rate: 30 fps
- Video Exporting: Non-Proprietary MPEG-4 Format

Lighting Specifications: Briefly describe the type of lighting fixtures you plan to install (if any), including their lumens output and energy efficiency.

Lighting Locations: Identify the areas where you plan to enhance lighting (if any), including parking lots, walkways and building exteriors.

Per City of Houston Ordinance 2022-307, additional requirements are as follows: The location shall be equipped with exterior lighting fixtures of sufficient intensity to illuminate every place to which customers are permitted access, including, without limitation, the exterior of the main building, storefront entrances, parking areas and fuel pump islands, at an illumination of not less than six foot-candles (65 lux) as measured at five feet above the ground level. Exterior lighting must not be directed to illuminate a neighboring residential property. Exterior lighting must be turned on daily between sunset and sunrise.

Please include any diagrams, maps or images you feel would be helpful. Only security improvements to the exterior of the building will be considered.

PROPERTY CONDITIONS IMPACTING SAFETY:

Site Conditions: Are there any physical features or aspects of your property that may impact public safety, such as blind spots, poorly lit areas or potential hiding spots for criminals? Please describe.

Recent Criminal Activity: Has your property experienced any recent criminal activities, incidents or safety concerns? If yes, please provide details regarding the nature of these incidents.

SECTION 4: AGREEMENT & REQUIRED DOCUMENTATION

BY SIGNING BELOW, I ACKNOWLEDGE AND AGREE TO THE FOLLOWING:

- If awarded, the grant funds will be provided in the form of a reimbursement check pending successful completion of work and submission of receipts.
- The grant funds will be used exclusively for the purpose of reimbursing costs associated with installing lighting and surveillance camera systems in accordance with City of Houston requirements as outlined above, on the specified property within The Energy Corridor District.
- I understand that law enforcement agencies will have access to camera footage upon their request. The Energy Corridor District will have NO access to the camera footage.
- I have posted "No Trespassing" signs in accordance with City Ordinances, and I have filed a signed Trespass Affidavit with the Houston Police Department. Please include a copy of the signed affidavit. Failure to include will result in the rejection of the grant application.

I will provide proof of successful installation and payment within 90 days of receiving the notice of award of grant funds. Failure to use grant funds within 90 days of the award may result in The Energy Corridor District revoking the grant and applying such funds to other applicants.

I am committed to maintaining the functionality of the installed assets and ensuring their proper placement for a period of at least 3 years.

I will maintain video footage records for a minimum of 30 days.

I understand that incomplete or inaccurate information may result in the rejection of my application.

I understand that grant awards will be made at the sole discretion of the Board of Directors of The Energy Corridor District.

APPLICANT SIGNATURE: _____ DATE: _____

Please submit this completed application form along with any additional documentation to info@energycorridor.org. Thank you for your interest in The Energy Corridor Management District's Public Safety Grant Program. We look forward to reviewing your application.